

## **KWIA Grant Guidelines, Information and Requirements**

- Applicants must be a member of KWIA for at least two full years
- Applicant must have produced agricultural products for sale to the public with gross annual agricultural sales greater than \$500 in the previous 2 years. This is self- declaration but must be verifiable.
- Applicant receiving the grant must comply with all health, food safety, and other Federal, State and Local laws and regulations.
- Farm must be located in the state of Kentucky.
- In 2024 two \$2,000 grants will be awarded.
- This is a 75/25 grant. Grantee must supply at least 25% of funds.  
**Example:** Grant amount awarded \$2,000. Grantee must provide at least \$500.
- Grantee must provide a report on the use of the Grant Funds at the 2024 Annual Conference.
- KWIA Board members serving on the Executive Committee are ineligible to apply.
- Merchant receipts must be provided for items purchased with Grant funds.
- Grant funds will be disbursed by KWIA check once required merchant receipts are presented for reimbursement.

### **Restrictions on the use of Grant Funds**

- No motorized vehicles
- No labor cost
- No annual operating expenses (feed, seed, fertilize, processing fees, jars, plants etc.)
- Livestock purchases are limited to breeding stock
- Production agriculture grant only (not for purchased products that are processed for resale).

**Application Deadline – March 8, 2024**

# KWIA Grant Application

Name of Farm \_\_\_\_\_

Contact Person for Project \_\_\_\_\_

Mailing Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Farm Address (if different from above) \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Email address \_\_\_\_\_

Preferred Communication Method:  Postal  Telephone  Email

Social Security Number or Federal Tax ID Number \_\_\_\_\_

Farm Serial Number (FSA Farm Number) \_\_\_\_\_  owned  leased

Description of Project (attach additional sheets if needed) \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

How does this project fit within your farming operation? \_\_\_\_\_

\_\_\_\_\_

Expected Project Timeline: From (date) \_\_\_\_\_ To (date) \_\_\_\_\_

Is your gross farm income more than  
\$500/year \_\_\_\_\_

At the time of Application how long have you been farming/producing?

Less than 2 years  2-5 years  6-10 years  More than 10 years

Do you keep production records of your farming enterprise?

Yes  No

Do you have a completed business plan or cash flow projection?

Yes  No

Is this a new enterprise for you?

Yes  No

Did you file a Schedule F and/or Schedule C (IRS Forms) in the previous year?

\_\_\_\_\_ Yes

\_\_\_\_\_ No

What percentage of your income comes from your farming/production operation?

\_\_\_\_\_ Less than 10%

\_\_\_\_\_ 10-25%

\_\_\_\_\_ 26-50%

\_\_\_\_\_ 51-75%

\_\_\_\_\_ More than 75%

What type of recordkeeping do you have for the farming operation?

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Who will write the report at the end of the project?

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Where will the products be sold? \_\_\_\_\_

How will you measure and track the benefits of the project? (i.e. sales, photos, production) \_\_\_\_\_

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Will your project impact other farms in the community? If so, how?

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## Summary of Funding

Your funds for the project                      \$ \_\_\_\_\_

KWIA Grant Funds                                      \$ \_\_\_\_\_

What else will you be providing for this project? (Check all that apply)

\_\_\_\_\_ Land                      \_\_\_\_\_ Equipment/Expenses                      \_\_\_\_\_ Labor  
\_\_\_\_\_ Daily Management                      \_\_\_\_\_ Marketing                      \_\_\_\_\_ Records

I have read and understand the attached guidelines in requesting these funds.

Submitted by: \_\_\_\_\_                      Date \_\_\_\_\_

*Signature of Applicant*

Please mail the completed application and any supporting documents to:

Kentucky Women in Agriculture  
P. O. Box 4409  
Lexington KY 40544-7278



